

Meeting Minutes THS Athletic Boosters

Date/Time/Location: May 6, 2015 7:30pm, at THS Faculty Room.

Social Time: Refreshments and conversation amongst attendees occurred between 7:10PM-7:30PM.

Attendance: Kerry McKinnon, Doreen Phillips, Colleen Barboza, Sandy Gacioch, Maggie Arruda, Jen Costa, Megan MacFarlane, Jim Rapoza, and Bob Murray

Agenda

- **Approval of Minutes**
Minutes from the April 8, 2015 meeting were reviewed by all members present at the meeting, only addendum is changing May meeting time from 7:00Pm to 7:30Pm. Kerry McKinnon motioned to approve the minutes, Megan MacFarlane 2nd the motion. All voted in favor of accepting the meeting minutes.
- **Financial Report:** Colleen Barboza presented the treasures report.

Beginning Balance as 4/8/15 of: \$8648.34
Accounts Receivable: \$1627.00
Accounts Payable: \$2552.00
End Balance 5/1/15: \$7723.34

Summary of Report:

All bills received have been paid. Accounts Payable included: (Varsity Coats) Gob Shop (\$2312.00), East Coast Screen Printing (\$240.00); Accounts Receivable included: Concession (\$219.00), Apparel (\$368.00), and Jacket Deposits (\$1040.00).

- **Concession Report:**

Michelle Silva continues to encourage use of “Sign Up Genius” as a means for volunteers to sign up for covering concession stands for sporting events. Any issues or questions regarding concessions please contact Michelle at mkssk2@aol.com.

- **Jacket Update**

Winter jackets will arrive on Friday 5/8/15. Presentation date TBD. Spring Jackets have been ordered and will be presented in June at the annual sports banquet.

- **501(c) 3 Status Update**

Our 501(c)3 status has been approved as of 3/30/15. We now need to purchase financial software that allows us to adhere to guidelines for financial reporting for a non-profit group.

- **Scholarship Update**

We received 8 applications for the 4 available scholarships (2 male/2 female). Panel will be organized to read the essays and select recipients by the beginning of June.

- **Fundraising:**

- 1. Golf Tournament Meeting (4/16/15) Update**

As of this date we do not have any registered golfers. We are required to register 80 golfers to hold the event. Early registration and payment should be encouraged.

Gift baskets and raffle items are beginning to come in. Maggie Arruda volunteered to coordinate the raffle.

Sponsorships:

We need 18-hole sponsors, 1 title sponsor, and 1-“closes to the pin tent” sponsor.

Collen Barboza will coordinate organizing the lunch and dessert donations.

We need 150 gift bags for the golfers.

We need to get Golf Hole sponsor sign holders- discussion was had on if could borrowed from Dave Landoch.

Discussion on mailing out Golf tournament packages to booster members.

All forms have been posted to the website and on Facebook.

- 2. Road Race (7/26/2015)**

Bob Murray and Brad will be meeting with the Tiverton police chief this month to discuss possible route changes for the race. A report will be given at the next meeting.

- 3. Sponsorships**

A finalized version of the sponsorship flyer has been created. We will develop a spreadsheet to keep track of sponsors. Letter head has been created for solicitation letters and will be used for thank you letters to sponsors. It was decided that the secretary will be responsible for managing the tasks.

- **Recipient for Booster Recognition Award**

Nominations should be sent to Kerry McKinnon no later than 5/20/15

- **Election of New Officer's (term begins August 2015)**

Nominations and election of new Booster officers will take place at the May meeting which is scheduled for May 6, 2015 at 7:00pm.

Nominations

President: Kerry McKinnon

Vice President: Doreen Phillips

Secretary: Maggie Arruda

Treasurer: Jennifer Costa
Awards Agent: Sandy Gacoich
Concession Chair: Remains open

All nominees accepted, each nomination was 2nd and all were unanimously elected.

Elected Booster Officers 2015-2016

President: Kerry McKinnon
Vice President: Doreen Phillips
Secretary: Maggie Arruda
Treasurer: Jennifer Costa
Awards Agent: Sandy Gacoich
Concession Chair: Remains open

Concession Chair election will be included on the June meeting agenda.

- **New/Other Business**
Golf Tournament meeting –Thursday May 20, 2015 7:00PM THS Faculty room
Next Boosters Meeting-Wednesday June 10, 2015 7:00PM THS Faculty room
- **Adjourned:**
The meeting was called to adjournment at 9:07PM by Kerry McKinnon and 2nd by Bob Murray. All members voted in favor to adjourn.